



---

**Q300 - The 30th Avenue School**

Elementary School Campus  
28-37 29th Street, 4th Floor, Astoria, NY 11102  
Phone 718.626.8502 Fax 718.626.8508

Middle School Campus  
31-51 21st Street, 5th Floor, LIC, NY 11106  
Phone 718.726.0501 Fax 718.726.0949

Web [www.Q300.org](http://www.Q300.org)

Matt Willard, Principal

**SLT Meeting - 1/11/16****Meeting called to order at 5:15 pm****Members present**

Matthew Willard  
Yan Zheng  
Pooja O'Hanlon  
Jill Kaufman  
Elizabeth Eck  
Maria Hantzopoulos  
Annette Bindert  
David Wang  
Elizabeth Yarmy  
Kristina Jelinek (unofficially)

**Members Not Present**

Kalliopi Katziathanassiou  
Edwin Mora

**Review and Approval of Minutes from 12/07/15**

Yan - motioned to approve  
Matt - second  
All in favor to pass approval of minutes

**Principal's Report -**

- We have a new teacher for K2 filling in for Jackie during her extended pregnancy leave. We are working to embrace her into our school community.
- Reso A funding: We have applied to funding opportunities with the City Counsel and Queens Borough President's Office for a middle school science lab upgrade. Hopefully these offices will work together to fund this project. The next step is to get families to reach out with friendly notes of support for our project. Students may also wish to write letters of support.

- We have a budget deficit due to under enrollment in the middle school. This means we are not able to cover substitutes when teachers are out so alternate schedules are made instead.
- Next year we will be expanding the 6th grade to have three sections, with a total enrollment of 90 seats available in the sixth grade. This will be a one year provision only.
- Next year we hope to be able to fund a parent coordinator and a middle school guidance counselor.
- Spanish will be halted at the middle school for the current year due to budgetary constraints. This will take place at the end of February or March. We will be working on the next steps regarding language education.
  - Regarding the Spanish program, it was discussed bringing up at the PTA meeting on 1/29 whether the parent body would approve funding the discrepancy. If the PTA membership approves this, the program will hopefully continue. If not, then it will have to be discontinued and consider next steps.
  - One option suggested was that the school will look into a staff member to teach Spanish next year.

- Core Value Action Teams:

- Inclusion Team

- Elizabeth and Annette

Annette will facilitate a discussion with the middle school students about how to put together the exposition for the end of the year. A letter will go home to parents giving an example of what might be scene across classrooms. In the elementary school it will be more confined to the student's class. This is projected for the third week of June.

- Inquiry Team

- Betty, Maria, Yan and Kristina

Moving on to another project while allowing time for the programming teachers to meet and co-plan. Team discussed Spanish language plans and what short term and long term solutions will look like as we expand and get to a point where students have moved up through elementary Spanish education. Conversation to continue next meeting.

- Responsibility Team

- Matt, Pooja, and Jill

The team started a new project thinking about how second graders need some ownership of how to support younger students. This might mean a team of students who help out other students during arrival and recess.

### **Parent Report –**

- We would like to survey parents about enrichment that is being funded by the PTA. This would allow us to know more about what parents are interested in funding during available scheduling.
- Thanks to middle school staff by providing content to support the upcoming middle school newsletter.
- Direct appeal participation is the rate per grade as last year. As of now we have raised about \$90,000 excluding corporate matching. Funds have been requested for Lego First Robotics kits and a classroom set of Chromebooks for the second grade classes to share. Funds will go towards funding the programs in the next school year.
- There will be an election January 29th for the SLT parent position.
- Picture day at the elementary school will be February 26 and March 1st at the Middle School.
- We will be doing the pledge of allegiance at the middle school and elementary school in the morning.

### **UFT Report -**

- Everything is reported in good order at both campuses. Teachers are very grateful for the holiday breakfast and cards.
- UFT wants clarification about if breakfast in the classroom is coming to our school or not.

### **Remuneration Logs** – updated logs

**Meeting Adjourned at 7:15**