



**The 30<sup>th</sup> Avenue School (Q300)**

**Elementary Campus**

28-37 29th Street, 4th Floor, Astoria, NY 11102

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**Middle School Campus**

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[www.Q300.org](http://www.Q300.org)

**Vasilios Biniaris, Principal**

**School Leadership Team Meeting**

**November 20, 2017**

**Meeting Minutes**

Meeting called to order at 5:30 p.m.

**Members Present:**

Vasilios Biniaris, Principal

Elijah Cho, Teacher

Sarah Duer, Teacher

Ali Lisberger, UFT Rep

Alex Lunz, Teacher

Mara Cusker Gonzalez, Parent

Maria Hantzopoulos, PTA Co President

Monica Mohan, Parent

Elizabeth Yarmy, Parent

Jennifer Choi, Parent (via phone)

**Review and Approval of Minutes October 16, 2017 & June 19, 2017 minutes.**

**Review of SLT Mission & Bylaws (copies were distributed)**

- Question: pg. 5 What method does the SLT use to make sure goals, created by SLT, are being followed, especially the CEP and Core Value Goals?
  - SLT discussed various ways we can self-monitor. We will revisit at next meeting.
- DOE's SLT Toolkit is another reference  
<http://schools.nyc.gov/NR/rdonlyres/F56707DB-7094-4424-8FFC-7AB103C4ABD9/o/CoverandContent.pdf>
- The group agreed to review the Bylaws and Toolkit and raise any questions and proposed Bylaw amendments at our next meeting.
- The group discussed the need to spend additional time on the CEP and related action plans.



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**Vasilios Biniaris, Principal**

**Principal's Report (Bill):**

- C-30 for Assistant Principal will take place on December 4, 2017
  - As of now there are 6 candidates interviewing for the position.
  - Bill will notify those participating in C-30 once he has finalized the plans.
- Spanish teacher is needed at ES. Edwin has an ESL license and has been pulled to Service our ELL population at ES and MS.
  - Can PTA pay for a Spanish teacher?
  - Bill currently has a sub who is willing to teach Spanish. Spanish teacher at elementary level does not need to be certified in teaching Spanish.
  - Next steps would be to post the job description, investigate budget. PTA is researching outside vendors. Parents have volunteered to come in during Spanish period to teach/share specialties/talents.
  - The group also discussed the need to consider long-term goals for and future of the Spanish program.
- MS open house is tomorrow. 320 people RSVP'd to come.
- 11/29/17 PTC at ES and MS.
- PS 85 5<sup>th</sup> graders visited Q300 in preparation for their arrival in September 2018. All went well.
- ICT teacher in MS was offered a provisional full-time position. Kathleen is on leave and will return. We also have 1 more 7-12 Special Education vacancy at MS.
- Bill is looking for more ideas on how we can advertise the vacant positions.
  - Suggestions: Indeed.org; update Q300 website; reach out to Teachers College and other teaching colleges, since classes end in December.

**Parent Report (Maria):**

- PTA funding is in place. All 7 TAs are now placed in classrooms at ES. PTA will be purchasing printers, scanners, laminators for teacher work room.
- Chrome books and school supplies came in this week and will be distributed.
- Finalizing Responsive Classroom PD and funding 2 teachers to attend writing PD at Teacher's College.
- Discussion is taking place regarding an Outward Bound Expeditionary Learning PD for teachers. When would be the best time for them to do this? June or September?



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**Vasilios Biniaris, Principal**

- Costume Party raised \$4,500.00 and over 450 people attended.
- Gallery Night was a success.
- 8<sup>th</sup> grade is hosting a bake sale at MS. Profit will go toward their senior trip.
- 4<sup>th</sup> grade is hosting a sale at ES during PTC.
- Wonder filmraiser is taking place.
- Gift card fundraiser is currently happening.
- Over 120 pies were sold for the Thanksgiving Pie Sale. They will be distributed Tuesday before Thanksgiving.
- 11/30/17 Pizzeria Unos fundraiser.
- 12/8/17 Movie Night at ES. Movie will be the original Willy Wonka and the Chocolate Factory. Money collected will go to victims of Hurricane in Puerto Rico.
- Sock and coat drive is currently taking place.
- *Engineering For Kids* will be visiting the ES 2 times a week to supplement the Technology class.
- Picture Day took place.
- It was announced that PS 17 will have a gender-neutral bathroom on the 2<sup>nd</sup> floor. This sparked a conversation with parents through the Google group.
  - Parents are concerned that Q300 teachers have started to line their students up by gender (boy and girl lines). Many parents feel that the school should be gender neutral. We continually need to be aware of our language and how we communicate our viewpoints. Are we keeping to the Core Values, including inclusion?
  - A parent volunteered to give a workshop on gender neutrality & LGBT at PTA meeting.
- Parents are concerned about losing Edwin as the Spanish teacher. PTA is starting to look at outside organizations that may be useful.
- Parent coordinator Dora recently announced that she would be leaving December 1. Bill is interviewing candidates.

**UFT Report:**

- No report



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**Vasilios Biniaris, Principal**

**Other Business:**

- Team members want to make sure we are using our SLT time efficiently, therefore, we will discuss certain protocols we would like to use for future meetings. This will be addressed at next meeting.
- We will devote as much time as possible at the next meeting to discussing the CEP. Bill will try to identify the deadline for revising the current CEP.

Remuneration logs completed.

Meeting adjourned at 7:30 p.m.