School Leadership Team Meeting
June 10, 2019
Meeting Minutes

Meeting called to order at 5:35 pm

Members Present
Monica Mohan
Bill Biniaris
Elijah Cho
Raj Jalall
Sonita Ramkishun
Maria Panagiotakis
Paula Marsi
Laura Marks
LaShawnna Harris

Observer:
Jenny Lando

Review and Approval of Minutes from 5/20/19
Bill motions to not approve the minutes until revised and shared on Google Docs
Laura seconds

PTA Report
Fundraisers – Cyclone Event
Upcoming Events –
- uniform swap at next potential PTA meeting
- New Family Welcome Breakfast on Saturday (6/15), Lynn is ordering food and many parents participating
- Families will be free to help for new registration (6/17 and 6/20)

New board has been elected with the exception for any options for a co-position
Accepting nominations until June 20th
Last on the agenda are the enrichment programs to finalize

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Principals Report

Talent Show at UD was today (6/10) and had several at LD; we showcased many talents and events were successful, students had a great time.

Had our special education council event and had the opportunity to sit with families and look at IEP's.

G & T results came in on Friday and reaching out to families to notify for them for new registration on 6/17 and 6/20

Alley Pond trip for 4th grade was today (6/10) and due to weather the teachers made a decision to leave earlier than planned and as a result there were some transportation issues.

Kindergarten graduation date is the 18th

4th grade graduation is on the 19th

8th grade graduation is on the 24th

7th grade trip was over night to Sharpe Reservation – the kids learned about wild life, hiked, and team building exercises

Overnight 8th grade senior trip is coming up at Club Getaway.

CEP

Raj mentions that it's hard to create goals without data; in respects to math and ELA we don't have the end of year data and we don't have a comparative analysis right now. Is there a comprehensive approach to collecting data in the building?

Use internal data because we don't have the state data to show which students are not hitting the benchmark.

SLT member mentions that we should have one coherent way to track data, maybe have a data team? Are we pre-assessing and if we are how are we using the data? Math and/or ELA CEP goal can target students who need acceleration and an action of support for students who may need it. We know our subgroups (ELL's, etc.) so we can focus on the specific students within the subgroup. Laura mentions we can use the pupil path to look at data.

Elijah provides context as to why there is a lack of data – requires assessments for certain things. Must have a clear design and objective and up until last year there was a

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push back to even have an objective from teachers. Without objectives it's hard to assess and collect data. There was a false belief of inquiry without an objective and there was a change in moving towards that and what the instruction is if you don't have an end point.

School noticed that objectives were not aligned to task or even visible in lessons. When working on a multisession project from one lesson to the next, teacher has responsibility to guide students but there should be a purpose from day to day and this is something we're continuing to work on.
LaShawnna - What learning are you looking for and make adjustments for the next day. Important to have data even when its project based learning. For good data to be collected there have to be clear objectives, standards. Some believe it was thrown out in the name of inquiry. Maybe there was pushback on the measurement for a project because maybe they did not see the connection and how do you support without teachers feeling targeted?

Raj mentions we don't have a comprehensive data collection. Create a team and start talking about data collection.

Paula wants us to shift into actionable tasks due to time.

OORS Report data shows that most incidents are happening during lunch – Raj is wondering if there is an admin downstairs? Is there a protocol for de-escalation? Are there different adults assigned for each table?
Bill mentions that we report when things happen and maybe we're over reporting. Monica notices that incidents occur last period after lunch and mentions that students need something to calm them before getting back into class work.
Outliers are 1st and 5th grade so we can plan ahead for next year thinking about upcoming 2nd grade and 6th grade. Laura mentions that half of these incidents are in the classrooms. Bill mentions that incidents in classroom occur mostly when students are not engaged.

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An SLT member mentions to use the Tuning protocol to come up with goals for ELA/Math but LaShawnna and Raj mention that this protocol is used for analyzing documents which we don't have currently so we can't use that protocol.

Bill states we have to add a science goal per the superintendent for our district. Raj asks if we test 8th grade science and Bill states that we don't test 8th grade science here but the students take the living environment exam instead. Raj mentions that we can use the Living Environment bubble sheets to generate date once we scan the bubble sheet it will create a Reits report.

Supportive Environment Goal
Decreasing the number of a24 (pushing and shoving, level 3 infraction) infractions by X percent. Help students realize and distinguish between what is an aggressive push or not. Important to have instruction around keeping hands to yourself – add to that, teaching students to be aware if someone else wants to be touched before doing so, teach mindfulness, and de-escalation.
Raj mentions when any pushing or shoving takes place, a phone call must be made home to the families and then iLogged.

ELA Goal
Two preliminary steps to lead to data - PD's based on inquiry and unit planning as a whole for staff. LaShawnna asks if teachers know how to unpack the standards and know what it looks like in practice. Bill mentions we had peer observations on focusing on task alignment with objectives and a protocol for discussing afterwards. Team then shared feedback with teacher visited.

Increasing the number of inquiry projects .

Raj mentions we can use the TC rubrics for writing to analyze data by creating an excel spreadsheet by standard and have a comparative analysis with the data

Action Plans – to work on writing spreadsheets for tracking data

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Reading/Writing/Math/Science Goal

Quantifying a percent to increase the number of level 2 students to level 3 students and level 3 students to level 4 … (standard). Action plan for this goal is to implement the robust data collection plan.

Raj states that there isn't a clear place for data to be stored and shared. One folder where everything is in and disaggregated by content. Elijah asks for a model from Raj to look at and have a better understanding. Raj mentions he can share with us.

Elijah asks if we can skip the MOSL and if the assessments are sufficient enough to cover what is necessary? To what extent is class data valid over a MOSL. Bill says it's valid and can be used to create a CEP goal.

Data for MOSL is to measure teachers. Class data (pre-assessments and post-assessments) is what drives instruction, small group, acceleration, compacting, etc.

Bill mentions that we could skip beginning of year MOSL but how do we get the best results?

Supportive Environment – de-escalation plan. Have counselor and social worker create to have in the building. How does the PD data and instructional decision making align?

Monica mentions if we should create a Google Doc to use to work on CEP Goals

Budget meeting is set for next week. Almost entirely funded from student fair funding. Without new special education higher or new physical education hire and not looking at two Assistant Principal's, it's hard to have any funding left for per session and other basic supplies which has Bill concerned.

Paula asks if there will be an impact on staffing because of budget? Bill does not foresee that at this moment.

PTA has offered to pay for supplies and what not and Bill is wondering to what extent is it for? For example, school website, materials. Paula says to always ask.

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Paula mentions that family participation rate has dropped in terms of family engagement for a variety of reasons and we could work to increase that for next year. Laura mentions that this is natural and it happens as children move up in grades. LaShawnna also mentions that we have to look at the events we're having and does it interest our population and give us the best turnout.

Meeting Adjourned at 7:34 pm