



**The 30th Avenue School (Q300)
Elementary Campus**

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Sonita Ramkishun, IA Principal

**School Leadership Team Meeting
September 23, 2019
Meeting Minutes**

Members Present

Chidi Amasani

Bill Biniaris

Sara Clough

LaShawonna Harris (by phone)

Raj Jalall

Lynn Kennedy

Ali Lisberger

Milko Milkov

Maria Panagiotakis

Sonita Ramkishun

Kiera Sullivan

The meeting was called to order at 5:40 pm.

Introductions

Bill asked everyone on the SLT to introduce themselves. We then discussed dates and times for the remainder of the year. We struggled to find a day of the week that works for everyone, and agreed that Lynn Kennedy would be the official designee for Milko when he cannot attend. (Subsequently, Lynn was elected PTA Co-President so that both she and Milko are attending meetings as they are able.)

The group agreed to move the meeting times from 5:30-7:30 pm to 5:15-7:15 pm.

The Committee welcomed new teacher Kiera Sullivan to SLT. Sara Clough noted that there is no longer any teacher representation from the Upper Division, and we discussed potentially changing the bylaws to make representation from both the LD and UD mandatory in the future.

Discussion

The SLT elected LaShawna Harris as Chair. LaShawna said that she had a number of ideas to suggest to support the meeting structure and guidelines to keep the Committee focused on the work of developing a Comprehensive Education Plan, the DOE-required strategic planning document that outlines goals and plans for achieving them in areas related to teaching and learning, school leadership and culture. This is a public document and can be reviewed online. The school administration had submitted its CEP in spring 2019 but the DOE changed its framework and criteria, so substantial revisions need to be made. The first draft is due by early November but can then be revised regularly throughout the year.

Other Business

Several other topics were raised:

- One topic we touched on was a plan for working to create more diversity at Q300 through our admissions policies. Discussions began with the DOE last year and are continuing with the goal of implementing whatever policy is decided on for the fall 2020 year.
- Questions were asked about why the Lower Division grades are split up during recess. (The playground supports three classes and this year only one class per grade is represented at one time.) Bill responded that there are issues related to having enough supervision and schedules and so the school was forced to split up grades. He said that the grades are having special additional recess periods roughly twice each month so that students across classes can play together.
- A question was raised about classroom libraries and how those are being evaluated and funded. Bill responded that teachers can ask for books if they need them.