

The 30th Avenue School (Q300)

Elementary Campus

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Vasilios Biniaris, Principal

**School Leadership Team Meeting
December 16, 2019
Meeting Minutes**

Meeting called to order at 5:22 pm

Members Present

Bill Biniaris

Ali Lisberger

LaShawanna Harris

Maria Panagiotakis

Kiera Sullivan

Chidi Amasiani

Lynn Kennedy

Sara Clough

Laura Marks

Raj Jimenez-Jailall

Milko Milkov

Phillip Composto

Observers: Jenny Lando, Rachel Weiss, Eva Bowerman, Anna Milonakis, David Wang, Codou Ndiour, Siobhan Watson, M Soto

Superintendent Report

Dr. Composto speaks about Bill's time here. The progress that he has made and how he works well with students, staff and parents. Wishing him all the best!

Tremendous amount of change to the C30 (3 month to 6 month process). Follow NYS regulations. Children can be a part of this. New process involves the entire community of parents and SLT.

Whoever applies will have to fulfill all the requirements which are:

Found in document "Becoming a Principal" under number 1

- They have to go through the principal candidate pool, 2 day training (once finished they get a certificate of completion.)
- The Original Plan that we requested during SLT was for the online applicants to be posted on January 16th- ending Feb 2nd (posting is for 2 weeks)
- If we do not find the ideal candidate within the time-line, we will have another posting: We can do it twice within 6 months
- When Bill Biniaris applied, there were 10 applicants and then narrowed down to 5 applicants
- Level 1 Committee consists of one supervisor, 2 UFT members, one school support staff member represented by DC 37, Local 372, 4-7 parents, one superintendent designee (chairperson), and one designee of an intermediary organization. The Level 1 Committee interviews the candidates submitted by the Hiring manager (Dr. Composto). See C30 process here:
<https://www.schools.nyc.gov/docs/default-source/default-document-library/c-30-8-1-2019-final-combined-remediated-wcag2-0>
- Create questions, follow c30 process and all parents will be involved, children can be involved and incorporate their questions as well.
- Level 2 Interview- Dr. Composto considers the ratings, evaluations, and recommendations submitted by the Level 1 Committee. In addition, Dr. Composto may interview the candidates and/or utilize other professional evaluation techniques other than written tests.
- C30 Process Timeline with LaShawna and Dr. Composto's designee (Dr. Fahey most likely)
 - Within 60 days we have to hire someone
 - Right to write to Dr. Composto about concerns/questions
 - SLT may inform the Chancellor or designee of any concerns (if applicable) within 14 calendar days of the notification
- Dr. Composto handles the initial screening
- Sonita Ramkishun and Anna Milonakis have the right to apply for the job.
- PTA can advertise as well
- Job description for the DOE- criteria is for ALL candidates
- Once the c30 is put together for the candidates, they can come up with qualities (PBL, inquiry based learning, etc.), that they seek for our new principal. (Parents, staff, etc.)
- PTA will reflect and write a job description
- Advertisements- Leadership portal- OKAY we think to post on outside portals: Chalkbeat, etc. just list all the qualifications according to the DOE.

Ask for another 2 weeks- not past Feb 2nd
Motion for Feb 2nd- Milko, Raj

What is expected of Dr. Composto during the PTA meeting on Thursday, December 19th, 2019.

- C30 process
- Why is Bill leaving in the middle of the year?
- Can't predict/control what will be asked or said during the PTA meeting
- Open up the floor to questions

Parents are not happy with the communication: expectations, culture, vision, curriculum.

- Dr. Composto is open to interviewing as many qualified candidates that it takes to find the right person for the principal position.
- When will we know about Sonita? As soon as possible. They are vetting her.

Review and Approval of Minutes from November 25, 2019

Motion to Approve for October

UFT Report

Spoke with both staff members in the LD (lower division) and the UD (upper division) and we have a positive outlook. We want any changes to be rolled out in a gradual way. We supported Sonita when we had heard that she was going to be here for the remainder of the year.

Parent Report

We will work altogether with the transition. All staff are invited to the PTA meeting. We want the entire community to be part of this process.

Teacher breakfast on Friday 12/20/19

International Potluck- Friday, 1/31/20

Fundraiser- raised \$325 in donations and 39 more chromebooks to be delivered this week to the UD.

Principal Report

- Bill has made a decision with the level 2- C30 process and has appointed Sonita Ramkishun as official Assistant Principal (AP)

Met with PTA, administration, and instructional leadership team (ILT) this week- (schools across the city are having these teams (ILT)- to fully implement and align efforts to SLT work)

Focus of **ILT** is to create a peer to peer feedback process. When peers come in to a coworkers room, they make sure that work is being aligned with the Danielson Framework and this is mainly for growth and not evaluation. The team looks at evidence based practices while norming the work. They use the National Association for Gifted Children (NAGC).

- As a team they have worked on a gap analysis of certain practices, Standard 3: Curriculum and Instruction (picked that standard because we have characteristics of a good G & T program.

Schools value systems and people in place that will make this transition better. Bill remains confident in the smooth transition.

Observers Questions/Comments:

Thank SLT for inviting Dr. Composto for coming in. We want to find the right person for the job and not rush the process.

Core values need to be maintained.

Composto is confident that we will get a good candidate and may have a candidate already in mind.

Asking the question about seeing other interviews or asking about who was not qualified and why to Composto.

The candidates must meet the deadline and characteristics of the job application.

Next steps:

Wishlist for the characteristics for the ideal candidate. Input from the SLT and PTA for this criteria. Reach out to Dr. Composto to contribute ideas about an ideal- preliminary description by 12/23/19.

Meeting adjourned at 7:26 p.m.