

**School Leadership Team Meeting Minutes**  
**Wednesday, June 7, 2023**  
**6:00 PM-8:00 PM**

**Members in Attendance:**

- Sonita Ramkishun (Principal)
- Alejandra Roma (Teacher)
- Leanne Bolson (Teacher)
- Alisha Arthur (Parent) (late)
- Laura Parris (Teacher)
- Ali Lisberger (Teacher + UFT Rep)
- Yvette Choy (Parent + PTA President) (late)
- Maria Hantzopoulos (Parent)
- Fiona Yung (Parent)
- Dragos Bozdog (Parent)
- Luka Makino-Siller (student)

**1. Call to Order**

The meeting opened at 6:08 pm for all on zoom.

**2. Review and approval of last month's minutes**

Motion to approve May 24th minutes were made and seconded at 6:09.

**3. Reports****● Student Report**

- In the student council, many council members participated in the LD Field Day.
- Raised over \$2000 for the light the night fundraiser, 702 raised the most.

**● PTA Report**

- Elections.
  - See bulletin for list of new board members
  - Another round for open positions
  - Two new SLT parents (Heather Clarke and Shamara Kenney)
- Chuck E Cheese kick back over next two days
- Summer Read-A-Thon is being set up.
  - A Book Swap will be connected to it in LD and UD
  - Swap Sorted by Grade level
- PTA Enrichment Committee during research for next year (Sports, Robotics, Music, Cooking, and Theater)
- Collecting Uniforms for Welcome Breakfast

# The 30<sup>th</sup> Avenue School (Q300)



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K-8 Citywide Gifted and Talented School

Upper Division: 31-51 21st Street, LIC 11106: 5<sup>th</sup> Floor  
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- Event with Grow NYC on LD - Stop and Swap (which is a big 'ole swap)
- Onward and Upward -T-Shirts picked up and need help sorting
- Stepping into Summer - successful event returning to in person
- Shout out to Class Parents
- June is Pride Month

## ● UFT Report

- The calendar was put out on Friday, without UFT agreement.
- The UFT is not going to agree to Pilot workday agreement - stay on Mondays and Tuesdays for PD - Default meeting
- There is no SBO process right now either.

## 4. Review and Finalize CEP Goals for Next Year

- Each group refined their goals into at least one SMART Goal per priority

Priority	Data/Goals
1	Reading Goal - Alejandra, Ali, Alisha, Luka
2	SEL Goals - Alejandra, Ali, Alisa, Luka
3	Math, Science, and Social Studies Goal - Fiona, Leanne, Dragos
4	Regents Classes and Career Day, NYC Kids rise - Fiona, Leanne, Dragos
5	Parent Engagement goal - Maria, Laura, Yvette

- Notes were collected and the CEP will be shared when approved.

## 7. Principal Report (see Appendix)

## 8. Reflect on 2022-2023 school year with Rose & Bud protocol

The SLT reflected on Roses (A highlight, success, small win, or something positive that happened during your time at SLT) and buds (A New idea that has blossomed during your time with SLT and you would like SLT to continue to explore) Below is a summary..

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## Roses:

- Laura: As an UD teachers, conversations I wouldn't get to have otherwise (CEP Goals) with LD teacher and parents
- Fiona: Having In person events again and gathering as a community again
- Ali: Getting to know everyone more
- Yvette: Hearing from my own child's teacher how they will implement things. Inspiring to know what's happening educationally in the school
- Alejandra: As a teacher, I earned a lot being on SLT with all of you and also hearing what parents think
- Dragos: Appreciate the opportunity to be a part of this team as a parent, and had no idea before what it took and it was amazing.
- Leanne: Getting to learn a lot for my leadership journey - did not know much coming into it - and learned a lot
- Alisha: Covering the last two years - thank you to the teachers at Q300 - it has been great to get to know the teachers, being on this team. You are all purposeful and intentional who put in so much work
- Maria: Building relationships across the community and also doing work collaboratively to broaden perspectives among us
- Sonita: We have a diverse team and diverse perspective across age groups and experiences to guide us

## Buds:

- Laura: Loved having a shared reading/book club this year
- Fiona: Expanding on our work in SEL and student voice and I hope we can continue to think of their personal growth as well as academic growth
- Ali: We do a lot of work, but maybe doing more actionable things and next steps to create things and follow through
- Yvette: Would like to see the results of what we work on more concretely and have more parents involved
- Alejandra: We should continue to be remote because it is easier; and also do a book club that helps us focus on school year
- Dragos: Measurements are an important and a good idea to implement our growth, especially on personalized learning and habits of mind.
- Leanne: Get more people in the school involved in it (learning about CEP) and connect the dots of what's happening in the school
- Alisha: Because I wasn't in the Math portion, can we have websites that can support kids (like Raz kids etc...) in Math? (it was suggested the Delta Math is used in Upper grades but Zearn was also suggested)

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- Maria: Building off Ali and Dragos, perhaps following through on some of the things we listed in the CEP (i.e surveys and activities) to ensure we are meeting our goals. I also loved the “story of me” so bringing back the personal stories portion (not same one but something similar) since it will be a ew SLT
- Sonita: Continue to be positive and move forward and build what we can do and continue with momentum.

10. Thank you. Sonita extended warm appreciation and thanks to everyone, and especially for our outgoing members Dragos, Alisha, Laura, and Leanne.

## Appendix 1: Principal's Report

### Budgeting

- Schools will be held harmless for their initial budget allocations which means no school will be getting a lower initial allocation. Schools will either get an increase or stay the same. Based on our enrollment projections for 2023-2024, we did not receive any additional funding.
- Staffing updates:
  - As per preference sheets and conversations with staff, James Woo and Greg Bader will no longer be with us and are resigning from the DOE. We wish them the best of luck with their future endeavors. In addition, Christine Katartzis will be applying for a medical hardship transfer which means she will possibly be placed in another school with an elevator next year. This decision is pending. We want to thank James, Greg, and Christine for all their hard work and dedication to our Q300 community.
- Staffing for 2023-2024
  - Due to budgeting we will not be able to hire an additional math teacher and social studies teacher for the Upper Division. The bright side is that the current teacher schedules were able to accommodate the 6<sup>th</sup> and 7<sup>th</sup> grade Math and Social Studies classes and still be in compliance with the academic policy and teacher contracts
  - For the Lower Division, I am looking to hire 2 teachers to support the K-2 band since there was a deficiency of 2 teachers this year.
  - Questions asked:
    - If we are not getting any budget cuts, how are we losing three positions? Sonita explained we are at a deficit last year but the DOE did not enforce cuts over the years
    - Who will cover idle school and high school articulation with Christine gone and not being replaced? Khary.
    - If these three people hadn't resigned, what would have happened? Sonita shared that she is unsure what the DOE would have made her do in terms of budget, but potentially it could have led to excessing some teachers or staff.
    - How will this affect the debate and math team programs? Sonita is hoping that she will be able to maintain these programs

### Curriculum

- Math: We will continue using Eureka Math for grades K-5 and teacher created materials for 6<sup>th</sup>-8<sup>th</sup> with a supplement program called Desmos.
- ELA: K-5 will be transitioning to HMH Into Reading which is focused on the Science of Reading. We will

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continue to use Teacher's College Writing Units. 6<sup>th</sup> through 8<sup>th</sup> grade will use teacher created material and culturally responsive text.

- Science: K-8 we will continue to use Amplify Science
- Social Studies: K-8 we will continue to use Passport to Social Studies and Civics for All
- Diagnostic Tool: i-ready, Fountas and Pinnel
- Questions asked:
  - When will we get the supplemental books, and how can we differentiate this curriculum for advanced students? *Sonita said we can use the books that we have from TC and align them. She also said that we are keeping the writing portion of TC for next year as we acclimate to the new reading. Maria and Leanne have developed a Module curriculum to share with others. Laura also shared with the SLT how she and Jean selected and aligned new books this year for 7th and 6th.*

## Bell Schedule

Bell Schedule for the Lower Division will remain the same for next year. The Bell Schedule for Upper Division will be changing next year. The start time will be 8:30am and the end time will be 2:50pm. This will help us maximize our whole school PD time and end on Mondays and Tuesdays before 4pm. In addition, there is no SBO process this year to vote on ending school after 4pm for teachers.

LOWER DIVISION		UPPER DIVISION	
Period	Time	Period	Time
Arrival/Breakfast	7:30 AM - 8:05 AM	Arrival/Breakfast	8:05 AM - 8:25 AM
Transition Period	8:10 AM - 8:15 AM	1	8:30 AM - 9:15 AM
1	8:15 AM - 9:00 AM	2	9:17 AM - 10:02 AM
2	9:02 AM - 9:52 AM	3	10:04 AM - 10:49 AM
3	9:54 AM - 10:44 AM	4	10:51 AM - 11:36 AM
4	10:46 AM - 11:36 AM	5	11:38 AM - 12:23 PM

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5	11:38 AM - 12:28 PM	6	STUDENT LUNCH	12:25 PM - 1:10 PM
Transition Period	12:28 PM - 12:33 PM	Period 7		1:12 PM - 2:44 PM
6	12:33 PM - 1:23 PM	Period 8		1:59 PM - 2:44 PM
STUDENT LUNCH				
Transition Period	1:23 PM - 1:28 PM	DISMISSALS		2:44 PM - 2:50 PM
7	1:28 PM - 2:20 PM			
DISMISSALS	2:20 PM - 2:30 PM			

## Important End of Year Dates

June 9th	Last day of the 3rd marking period
June 14th	Living Environment Regents (8th graders only)
June 14th	Kindergarten Stepping-up Ceremony at 9am
June 15th	Algebra 1 Regents (8th grader only)
June 15th	4th Grade Moving Up Ceremony at 9am
June 16th	3rd Marking Period Grades due in Stars Classroom
June 19th	No School- Juneteenth
June 20th	Second Language Proficiency Exam (8th graders only)
June 23rd	8th Grade Graduation at 1:30 PM at Long Island City HS
June 23rd	Final Marking Period due in Stars Classroom
June 27 <sup>th</sup>	Last Day of School for Students (Regular School Day)