



A. In Attendance

Fifteen (15) Q300 PTA members consisting of (a) parents and other “persons in a parental relation” as defined by NYC Chancellor regulations as designated persons having a relationship to a child or children currently attending Q300 (Parents) and (b) eligible Q300 teachers and instructional staff members who are currently employed on a full-time basis (Staff) at Q300 were in attendance. Quorum was reached.

B. Call to Order and President’s Report

The virtual meeting was called to order at about 6:35 p.m. ET by Co-Vice President of Communications, Elizabeth Peterson-Minor. Thanks to everyone who took the time to respond to the NYC School Survey and the PTA Enrichment Survey, and who voted in Participatory Budgeting. Thanks to everyone who participated in Q300 Spirit Wear by submitting designs, judging entries and ordering Spirit Wear apparel. We appreciate all the ways Q300 families, teachers and staff support the Q300 community.

Q300 is not just a place where our children go to school, but a community where we all feel connected. Please consider running for a position on the PTA Board in our upcoming elections in May. Many hands make light work. You may nominate yourself or someone else in advance of the May meeting by emailing nominations@q300pta.org with your name and desired position (and a brief biography of no more than 50 words, if you would like). Nominations will also be taken from the floor at the May meeting.

The PTA is planning its 2026-2027 PTA budget, including how to fund various enrichments. The PTA’s Enrichment Committee is currently reviewing the Enrichment Survey results and will be meeting soon with Principal Sonita to discuss input from parents, students and teachers. The ultimate decision about what enrichments will be offered is Principal Sonita’s and will be guided by the PTA budget. Please consider donating to the Direct Appeal, which is the main source of the PTA budget, if you have not already.

Please consider volunteering to work a shift at the Upper Division Book Fair. The Fair, which is sponsored by Astoria Bookshop will take place May 4-6 on the first floor of the Upper Division.

Vice President of Community Affairs Rachana Shah gave an update on the One School Committee. In March, the Committee met with representatives from the offices of Senator Jessica Ramos, Assemblymember Deanna Moreno, and Councilmember Tiffany Cabán to push for siting Q300 in one building.

Rachana reported on several projects on behalf of the Green Team. Students at the Upper Division helped to create garden beds for Earth Week. They look great and will bring joy to the community. On April 27, there will be a plastic free lunch day and on April 29, there will be nature-inspired Poem in Your Pocket Day. On May 9, the Green Team and the Wellness Committee will co-host an event. More details to follow.

C. Principal’s Report

Principal Sonita Ramkishun encouraged parents to complete the NYC School Survey. The survey was backpacked home and is also available via your child’s NYC Student Account (NYSCA). Please contact Parent Coordinator Jenny Lando if you have difficulty accessing the NYSCA account. The survey deadline has been extended to April 30. Q300 aims for at least an 85% response rate. Last year, Q300 met that benchmark in three separate categories – parents, students and staff – and received green ribbons. The School Leadership Team (SLT) will review the survey results and use them to make school-related decisions.

Thank you to everyone who was involved in Earth Week activities, especially Rachana Shah and the Green Team. Five flower beds were built and filled at the Upper Division. At the Lower Division, the students did some planting and went for a nature walk. On May 9, the Green Team and the Wellness Committee will co-host an event at the Upper. More details to follow in Principal Sonita's Friday email.

Students in Grades 3-8 have completed their New York State English Language Arts (ELA) testing. Math state testing for Grades 3-7 will take place on April 29-30. Eighth Graders will take the Algebra I Regents Exam. Please ensure your students have a good night's sleep before the exam and eat a good breakfast on exam day.

The Upper Division Book Fair will take place May 4-6 on the first floor of the Upper Division.

May 7 will be "Looking Ahead" night where families will be invited to join a Zoom session to hear about the upcoming school year. More information to follow.

In response to a parent question about a sign at Athens Square Park saying that the school can have exclusive access to the park during school hours, Principal Sonita responded that there will be scaffolding installed at the Lower Division next year for windows and roof work that will prevent Kindergarteners and First Graders from having recess in their normal recess yard. Principal Sonita and co-located school PS17's Principal are looking into using Athens Square Park for recess and will be asking parents to support supervision at the park. A park permit will first need to be submitted and approved. This is the first time that Q300 has sought such a permit.

In response to a parent question about emails from the administration about note passing and gossiping in 4th Grade, Principal Sonita responded that the school is speaking with the 4th Grade classes about the need to be kind and respectful. If you have specific questions about this issue or about your child, please email principal@q300.org or Social Worker Rachel Weiss at rachel@q300.org.

In response to a parent question about no hot food being left when their student goes to lunch, Principal Sonita responded that she would investigate and if necessary report the issue to the food manager.

In response to a parent question about an iReady data breach involving student data, Principal Sonita said that the New York City Department of Education (DOE) had not shared any information with principals. Decisions about whether iReady will be administered in the future are up to District 30, not Q300.

In response to a parent question about meal offerings on the DOE menu not matching what is actually served in the cafeteria, Principal Sonita said that she would report the issue to the food manager.

D. School Leadership Team (SLT) Report

No SLT report was delivered.

E. Treasurer's Report and Resolutions

Co-Treasurer Amy Wong delivered the Treasurer's Report. In March, the PTA collected approximately \$31,000 from the Direct Appeal, \$1,000 from Winterfest, and \$3,000 from the New York City Football Club (NYCFC) fundraiser. Total income was approximately \$36,000. In March, the PTA paid out approximately \$250 in professional development and supplies, \$450 in teacher wishlist items, \$2,000 for the Shakespeare Festival elective, and \$30 for Winter Fest. Total expenditures were approximately \$3,500. As of the end of March, the PTA had approximately \$320,000 in the bank. If you would like more details from the Treasurer's Report, please contact treasurer@q300pta.org.

The PTA will shortly be sharing a draft budget for the 2026-2027 academic year. If you would like to join the Budget Committee and help shape the budget, please email treasurer@q300pta.org.

The Audit Committee, comprised of two parent volunteers, is completing its audit and hopes to share its findings at the May meeting.

F. Committee Reports

1. Elizabeth Peterson-Minor reported on behalf of the Fundraising Committee. The deadline for donations to the Spring Into Summer Auction is May 25. On June 6 there will be a Yard Sale/Makers Market at the Lower Division; please save the date. Students will have the opportunity to make and sell their own items.
2. David Wang thanked those who have donated to the Direct Appeal. So far, the Direct Appeal has raised \$188,795, approximately \$12,000 short of its goal. The Direct Appeal Committee will be making a final push for donations. Please consider donating if you have not already. Donations of any amount are appreciated and will help ensure that the PTA can hit the ground running in September with enrichments and teaching assistants (“TAs”).
3. Membership Co-Chair Jennifer Holohan reported that the School Supply Committee has been working with 1st Day School Supplies to order supplies for next year, with an emphasis on ordering in bulk to be more environmentally friendly. School supplies should be available for purchase shortly.
4. Communications Co-Chair Elizabeth Peterson-Minor reported that the PTA is working to communicate with parents across many channels, including WhatsApp, MailChimp, Google Group, Facebook and Instagram. If you’re not receiving communications from the PTA, please email communications@q300pta.org.
5. Elizabeth Peterson-Minor reported on behalf of Upper Division Representative Alyssa Duvall that Teacher Appreciation Week starts on May 4. The PTA will be providing teachers with lunch on May 7. Volunteers are needed to help carry the food upstairs at the Upper and Lower Divisions.

G. Approval of PTA Minutes

A motion was made to approve the March 26, 2026 general membership minutes. The motion was seconded. The members then present approved the motion. The minutes are posted at <https://q300pta.org/>.

H. New Business

A breakfast for new Q300 parents will be held in June. Please consider attending to answer questions from new parents. More details to follow.

Please consider running for a position on the PTA Board. All positions will be open. Elections will be held at the May meeting. You can nominate yourself or others before or at the meeting. In addition to the open positions on the PTA Board, there will be two open parent member positions on the SLT. The SLT positions are for two-year terms. The SLT meets once per month for approximately three hours at the Lower Division. The monthly meetings are in-person. The SLT develops the Comprehensive Education Plan (CEP), which establishes the educational goals for Q300.

I. Adjournment

The meeting was adjourned at approximately 7:20 p.m. ET. The next meeting will take place on May 21, 2026 at 6:30 p.m. ET, in a virtual format.

Kate Swearngen & David William Wang, Co-Secretaries